

The template for these bylaws was provided by local Non-Profit Society. Their constitution and bylaws were recently drafted by a lawyer to ensure compliance with the new Society Act.

The Dawson Creek Curling Club's current bylaws have been incorporated into this new template. Proposed amendments to the current bylaws are noted below.

1. **Section 1.1(e) – Definitions – Board Resolution** – There are many definitions added to this proposed bylaw to correspond with the template provided. The proposed definition for 'Board Resolution' is a change from the current practice and adds the ability for Directors to consider a resolution outside of a regular meeting as long as it has been sent to All Directors and has received a 2/3 vote of All Directors.
2. **Section 2.2 – Classes of Membership and Section 3.3 – Dues** - Specific changes were made to allow parents and/or guardians of youth curlers to become a voting member on behalf of their children up until their child reaches the age of 18. Different classes of memberships were added to allow for curlers and non-curlers, adult and youth curlers and lifetime members; and to designate all classes as either voting or non-voting members. All fees are set by the Board, not by bylaw and not at the AGM.
3. **Section 3.1 Rights of Membership and Section 5.10 Chair to Determine Procedure** – The current DCCC Bylaw #38 states that a resolution doesn't need a seconder. This has been removed and the proposed wording in the Section 3.1 suggests a seconder is required and Section 5.10 leaves the interpretation of the meeting procedure to the current Chair.
4. **Section 4.5 - Notice of General Meeting** – Specific changes were made to allow for the notice to be provided to the members by email as this is the most common form of communication used by the Club and it provides a large cost savings as compared to mailing notices individually to all members. The notice may also be included on the Club's website instead of being published in the local newspaper.
5. **Section 5.3 - Electronic Participation in General Meetings – and 9.6 Proceedings of the Board** - The Board has also been provided with the ability to allow participation by electronic means. This option is included within the proposed Bylaw, but it requires a Board resolution in order to come into effect and the Society must take reasonable steps to ensure all participants are able to communicate and participate in the meeting.
6. **Section 5.5 – Quorum** – The current Bylaw stipulates 3 voting members required for a general meeting, which is the minimum number required by the Societies Act. The proposed bylaw suggests a majority of the number of Directors currently in office on the date of the General Meeting or such greater number as the members may determine at a General Meeting.
7. **Section 5.8 – Chair** – Proposed change (current Bylaw # 31(3)) - the time limit to appoint the Vice Chair to act as Chair has been reduced from 30 minutes to 15 minutes in the event the Chair is not present within 15 minutes of the start time of a Board meeting.
8. **Section 6.2 – Entitlement to Vote** – The option for a member to vote in both his or her personal capacity and on behalf of the corporate member has been removed. There is no corporate member.

9. **Section 6.4 – Voting Methods** – Voting may occur by any of the following methods at the discretion of the Board – by a show of hands or voting cards, by written ballot, or by electronic means.
10. **Section 7.4 – Composition of the Board, Section 7.6 – Election of Directors, and Section 11 - Officers** – Currently, our Bylaws state that the Board is comprised of a minimum of 9 and maximum of 12 Directors, plus 4 Officers (President, Vice-President, Secretary and Treasurer); and that the 4 Officers are not Directors during their term as Officers.
The proposed bylaw suggests that the Board is comprised of a minimum of 9 and a maximum of 16 Directors who are elected at the AGM. Then, immediately following the AGM, a Board meeting would be held to elect the Officers from the recently elected Directors. The Officers terms are one year and the Directors terms are two years, and it is suggested that 1/2 of the Directors terms expiring every year at the AGM.
11. **Section 9.3 – Ad Hoc Meetings** – The current bylaw states any director may at any time convene a Board meeting. The proposed bylaw states that an Ad Hoc Meeting can only be called by either the President or any 2 Directors.
12. **Section 11 – Officers** – The proposed bylaw provides the Board with the option to create additional Officer positions that are in addition to the required President, Vice-President, Secretary and Treasurer. All these Officers must be Directors and they would be elected at a meeting of the Board immediately following the AGM.
13. **Section 13 - Committees** – This section has been replaced by the template provided. No substantial changes other than updated wording was noted.
14. **Section 14.1 – No Seal** – The requirement to have an Officer present when affixing the Seal has been removed as well as the requirement to use it at all.
15. **Section 16 – Notice** – In addition to ‘in person’ and by mail, the proposed bylaw includes the option to deliver notice via email or fax.
16. **Section 17.1 – Dissolution** – This clause was added to the constitution on January 1, 2002. It has been transferred from the constitution to the bylaws with a required statement that ‘this provision was previously unalterable’.

Note – If adopted, the revised Constitution and Bylaws will not take effect until they are filed with the registrar.